

9-27-01

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09/26/01  
1031 U.S. PTO

Practitioner's Docket No. 6882-5

PATENT

Preliminary Classification: Proposed Class: Subclass:
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Box Patent Application  
Assistant Commissioner for Patents  
Washington, D.C. 20231

1031 U.S. PTO  
09/26/01

NEW APPLICATION TRANSMITTAL

Transmitted herewith for filing is the patent application of

Inventor(s): Edward J. Tromczynski; Anthony J. Stanfar

For (title): SYSTEM, METHOD AND COMPUTER PROGRAM PRODUCT FOR MANAGING MEETING PLANNING OPERATIONS

1. Type of Application

This transmittal is for an original (nonprovisional) application.

2. Papers Enclosed

A. Required for filing date under 37 C.F.R. 1.53(b) (Regular) or 37 C.F.R. 1.153 (Design) Application

- 35 Page(s) of Specification
- 9 Page(s) of Claims
- 7 Sheet(s) of Drawing(s)--Formal

B. Other Papers Enclosed

- 2 Page(s) of declaration and power of attorney
- 1 Page(s) of abstract
- 1 Page(s) of Nonpublication Request

CERTIFICATION UNDER 37 C.F.R. § 1.8(a) and 1.10\*

I hereby certify that, on the date shown below, this correspondence is being deposited with the United States Postal Service as "Express Mail Post Office to Addressee" Mailing Label No. EL764143346US in an envelope addressed to the Assistant Commissioner of Patents, Washington D.C. 20231

Date: Sept. 26, 2001

*Teri L. Naehring*  
Signature

Teri L. Naehring  
Type or print name of person certifying

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3. **Declaration or Oath**

Enclosed  
Executed by inventors.

4. **Inventorship Statement**

The inventorship for all the claims in this application is the same.

5. **Language**

English

6. **Assignment**

An assignment of the invention to PlanSoft Corporation is attached. A separate "COVER SHEET FOR ASSIGNMENT (DOCUMENT) ACCOMPANYING NEW PATENT APPLICATION" is also attached.

7. **Fee Calculation (37 C.F.R. Section 1.16)**

Regular Application

CLAIMS AS FILED					
Claims	Number Filed	Basic Fee Allowance	Number Extra	Rate	Basic Fee 37 CFR 1.16(a) \$710.00
Total Claims (37 CFR 1.16(c))	29	- 20 =	9 x	\$18.00	\$162.00
Independent Claims (37 CFR 1.16(b))	3	- 3 =	0 x	\$80.00	\$0.00
Multiple Dependent Claim(s), if any (37 CFR 1.16(d))			+	\$270.00	\$0.00
Filing Fee Calculation					\$872.00

8. **Small Entity Statement(s)**

Statement that this is a filing by a small entity under 37 C.F.R. Sections 1.9 and 1.27 is attached.

Filing Fee Calculation (50% of above) \$436.00

9. **Fee Payment Being Made at This Time**

Enclosed

Filing Fee	\$436.00
Recording assignment (\$40; 37 C.F.R. Section 1.21(h)) (See attached "COVER SHEET FOR ASSIGNMENT ACCOMPANYING NEW APPLICATION".)	\$40.00
<b>Total Fees Enclosed</b>	<b>\$476.00</b>

10. **Method of Payment of Fees**

Check in the amount of \$476.00 is attached.

11. **Authorization to Charge Additional Fees**

The Commissioner is hereby authorized to charge the following additional fees by this paper and during the entire pendency of this application to Account No. 15-0450.

37 C.F.R. Section 1.16(a), (f) or (g) (filing fees)  
37 C.F.R. Section 1.16(b), (c) or (d) (presentation of extra claims)

12. **Instructions as to Overpayment**

Credit Account No. 15-0450.

**ADDED PAGES FOR NEW APPLICATION TRANSMITTAL WHERE BENEFIT OF  
PRIOR U.S. APPLICATION CLAIMED**

13. **Relate Back**

Amend the specification by inserting, before the first line, the following sentence:

A. **35 U.S.C. Section 119(e)**

"This application claims the benefit of U.S. Provisional Application No.:

**APPLICATION NO.**

60/237,284

**FILING DATE**

10/02/2000

14. **Further Inventorship Statement Where Benefit of Prior Application(s) Claimed**

a. This application discloses and claims only subject matter disclosed in the prior application whose particulars are set out above and the inventors in this application are the same.

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[illegible]

Date: September 26, 2001

Eugene R. Ace  
Signature of Practitioner

Eryn R. Ace  
HAHN LOESER + PARKS LLP  
Twin Oaks Estate  
1225 West Market Street  
Akron, OH 44313

Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number

**NONPUBLICATION REQUEST  
UNDER  
35 U.S.C. 122(b)(2)(B)(i)**

First Named Inventor	Edward J. Tromczynski
Title	SYSTEM, METHOD AND COMPUTER PROGRAM PRODUCT FOR MANAGING MEETING PLANNING OPERATIONS
Atty Docket Number	6882-5

I hereby certify that the invention disclosed in the attached application **has not and will not be** the subject of an application filed in another country, or under a multilateral agreement, that requires publication at eighteen months after filing.

I hereby request that the attached application not be published under 35 U.S.C. 122(b).

September 26, 2001

Date

Eryn R. Ace

Signature

Eryn R. Ace

Typed or printed name

This request must be signed in compliance with 37 CFR 1.33(b) and submitted with the application **upon filing**.

Applicant may rescind this nonpublication request at any time. If applicant rescinds a request that an application not be published under 35 U.S.C. 122(b), the application will be scheduled for publication at eighteen months from the earliest claimed filing date for which a benefit is claimed.

If applicant subsequently files an application directed to the invention disclosed in the attached application in another country, or under a multilateral international agreement, that requires publication of applications eighteen months after filing, the applicant **must** notify the United States Patent and Trademark Office of such filing within forty-five (45) days after the date of the filing of such foreign or international application. **Failure to do so will result in abandonment of this application (35 U.S.C. 122(b)(2)(B)(iii)).**

Burden Hour Statement This collection of information is required by 37 CFR 1.213(a). The information is used by the public to request that an application not be published under 35 U.S.C. 122(b) (and the PTO to process that request). Confidentiality is governed by 35 U.S.C. 122 and 37 CFR 1.14. This form is estimated to take 6 minutes to complete. This time will vary depending upon the needs of the individual case. Any comments on the amount of time you are required to complete this form should be sent to the Chief Information Officer, U S Patent and Trademark Office, Washington, DC 20231. DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS. SEND TO Assistant Commissioner for Patents, Washington, DC 20231

FORM PTO/SB/35 (11-00)